



## Your contact information:

SCHOOL	
Address	
Contact Name	
Contact Phone	
School phone (if different)	
School fax	
School Office email	
Accounts Payable Contact (if different from above)	
Accounts Payable email & phone (if different)	

If you have any students with speical needs in your group, please indicate how many and what they require (eg. Wheelchair seating, hearing/visual impairment, other special seating)

#\_\_\_\_\_ Requirements \_\_\_\_\_

Would you like free digital support package send to your email prior to the concert? Please note Packages will be issued after payment has been received in full. **YES** \_\_\_\_\_\_ **NO** \_\_\_\_\_

**BUS:** Booking buses is the responsibility of your school. Brott Music will provide you with parking information when you are invoiced. To facilitate arrivals, please let us know the number of buses you anticipate coming from your school.

# BUSES \_\_\_\_

NOTE: Duration of concert is approximately 55 min.

## Please complete this form & send to <u>education@brottmusic.com</u> or fax to 905.526.9934 or mail to 301 Bay Street South, Hamilton ON L8P 3J7





## SCHOOL

	TUESDAY NOVEMBER 2, 2023	TUESDAY NOVEMBER 2, 2023
	9:45 AM	11:30 AM
Total number of students		
Total number of teachers		
Total number of parents/chapersones/volunteers		
TOTAL attendees		
Multiply attendees		
x \$10 (HST + fees incl)		
Total payable to	\$	\$
Brott Music Festival		
Multiply total by 10% for deposit amount	\$	\$

**PLEASE NOTE:** <u>This order form does not represent confirmation of your order.</u> We will process your order on a first come, first-served basis and issue an invoice confirmation. Please allow 48 hours.

**INVOICE:** Brott Music will invoice you by email once we have received this completed order form. Please allow 48 hrs.

**PAYMENT:** Your invoice will serve as confirmation of your order. Deposit of 10% due within 7 days of Invoice date. Cheque, Credit Cards, and E-Transfer accepted. Once the deposit is received, a second invoice will be issued with balance owing. <u>The outstanding balance must be paid by October 15, 2023</u>

**SEATING**: On a first-come, first-served basis. You will be sent confirmation of your school's seating assignments (Seat numbers will be provided to you) within the week prior to the concert. There are no tickets issued for this concert. Ushers will be available to show you to your seats 1/when you exit your bus, 2/enter the lobby and the 3/enter the Great Hall Boris Brott.

## Please complete this form & send to <u>education@brottmusic.com</u> or fax to 905.526.9934 or mail to 301 Bay Street South, Hamilton ON L8P 3J7